

SIGNAGE + GRAPHICS REQUEST FORM

CONTACT INFORMATION:

DATE: _____

NAME _____
COMPANY/DIVISION _____
EMAIL _____
PHONE _____

REQUEST FOR:

- | | |
|--|--|
| <input type="checkbox"/> BROCHURE/PAMPHLET | <input type="checkbox"/> POSTCARD |
| <input type="checkbox"/> GRAPHICS | <input type="checkbox"/> SIGN MODIFICATION |
| <input type="checkbox"/> LOGO | <input type="checkbox"/> REGULATORY/SAFETY |
| <input type="checkbox"/> NEW SIGNAGE | <input type="checkbox"/> OTHER _____ |

NAME OF REQUEST: _____

PLEASE PROVIDE SPECIFIC DETAILS OF ALL COMPONENTS OF THE REQUEST.

ESTIMATED DATE NEEDED: _____

DURATION OF SIGN(S) NEEDED: _____
DATE/RANGE

DIVISION HEAD APPROVAL _____ DATE _____

LIST OF ACCEPTABLE ATTACHMENTS:

READABLE PDF FILES, PHOTOS, RENDERINGS & DRAWINGS.
FILES MUST BE ≤ 10 MB OR UPLOADED TO A BOX ACCOUNT.

FOR INTERNAL USE ONLY:

PROJECT ASSIGNED BY: _____ DATE ASSIGNED: _____

GRAPHIC DESIGNER: _____ DATE COMPLETED: _____

REVISION 1/DATE: _____ APPROVED BY: _____
REVISION 2/DATE: _____ APPROVED BY: _____
REVISION 3/DATE: _____ APPROVED BY: _____

PLEASE EMAIL COMPLETED FORM TO:
LAWASignRequest@lawa.org

LOCATION:

ADDRESS _____

CHECK ALL THAT APPLY:

- LAX VNY OTHER _____

- | | |
|---|----------------------------------|
| <input type="checkbox"/> APRON | <input type="checkbox"/> ROADWAY |
| <input type="checkbox"/> CARGO FACILITY | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> PARKING | _____ |

TERMINALS:

- INFRASTRUCTURE/CUP
 OTHER _____

IMPACTS:

PLEASE CHECK ALL THAT APPLY.

SIGNAGE TYPE:

- AOA
 DIGITAL DIRECTORY
 FIDS/GIDS/BIDS/ETC
 INFORMATIONAL
 MAPS
 REGULATORY
 TEMPORARY
 WAYFINDING
 OTHER _____

SIGNAGE:

- DYNAMIC
 EXTERIOR
 INTERIOR
 STATIC
 OTHER _____