



Los Angeles World Airports



LAWA Employee – Personal Emergency Preparedness Training

Supervisor Approval Form

LAWA is responsible for educating personnel about the importance of personal and family emergency preparedness. Personnel, especially those assigned to work units that perform critical functions, need to know what to do before, during and after disasters in order to be prepared in the work place and at home. The Emergency Management Division administers the LAWA employee personal emergency preparedness program.

Please have your immediate supervisor sign this training approval form and forward an electronic copy to [rpineda@lawa.org](mailto:rpineda@lawa.org)

American Red Cross – Personal Preparedness Training, 9am 10am, at the Samuel Greenburg board room. Please choose only one of the following dates:

- April 23, 2014
May 21, 2014
June 11, 2014

Employee Name (print) \_\_\_\_\_

Sign \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Approval (print) \_\_\_\_\_

Sign \_\_\_\_\_

Date \_\_\_\_\_

Approved checkbox

Denied checkbox

Note: Future training sessions will be available every month during the 2014 calendar year.