

LAX CSP EMERGENCY PREPAREDNESS TRAINING AFFIDAVIT

Legal Company Name: _____

DBA (if any): _____

The LAX Certified Service Provider (CSP) Emergency Preparedness Training (EPT) **Affidavit** serves as confirmation that your company has satisfied each of the following requirements for the calendar year:

1. Provided 16 hours of EPT to all active LAX badged employees, which includes completion of the LAWA 1-hour Emergency Management (EM) training course (previously known as the Tenant Suite),
2. Provided 16 hours of EPT to all new LAX badged employees within 120 days of hiring date if hired before September,
3. Identified all LAX badged employees out on leave of absence or furlough, and provided LAWA with an action plan to provide the 16 hours of EPT upon return to work,
4. All EPT support documentation (sign-in rosters, computer-based print outs, LAWA-approved Certificates of Achievement, etc.) is on file to verify all active LAX badged employees completed 16 hours of annual EPT,
5. Support documentation on file to confirm all rebadged employees received the annual 16 hours of EPT from their previous CSP employer OR were provided 16 hours of EPT by your company.
6. EPT Plan (i.e., checklist, training calendar, curriculum content, EPT instructor, vendor) was approved by Cassandra Heredia in Terminal Operations, including any changes, **prior** to training employees at LAX, and
7. EPT instructor(s) attended and/or viewed the annual LAWA/BCA New Employer Orientation **prior** to training employees at LAX.

The **Affidavit** must be signed by your company's Authorized Signer at LAX. Their signature below attests that your company is in full compliance with EPT all requirements identified above.

Print LAX Authorized Signer's Name

Signature*

Date

*Electronic signature acceptable