

**VAN NUYS AIRPORT CITIZENS ADVISORY COUNCIL**  
**Tuesday, April 7, 2015**  
**MINUTES**

A meeting of the Van Nuys Airport Citizens Advisory Council (CAC) was called to order at 7:02 p.m. by Elliot Sanders. Members present: Elliot Sanders, Don Schultz, Ron Merkin, David Rankell, Kathy Delle Donne, Wayne Williams, Mel Roberts, Harold Lee, Roger Oeland, Vahid Khorsand, John Parker, Gerald Silver, Cindy Goodfellow

Members Absent: Wendy Saunders, Laurence Rabe, David Bernardoni

The Council vacancies as of March 3, 2015 are as follows: One appointment from the Mayor's Office and one appointment from Councilmember Felipe Fuentes' Office.

The minutes from the March 3, 2015 meeting were unanimously approved.

**1.) STAFF REPORTS**

Mr. Romo stated the Early Turns/Noise Program update will be moved to the May 7, 2015 BOAC Meeting because the April 17<sup>th</sup> BOAC Meeting Agenda is full and they don't want to rush through this item.

Mr. Romo stated the Pre-Proposal Meeting and site tour for the Base Net RFP will be held in the FlyAway Conference room on April 9, 2015. The proposal submission deadline is May 4, 2015.

Mr. Romo stated the budget presentation will go to the BOAC at the 2<sup>nd</sup> meeting in May or the 1<sup>st</sup> meeting in June.

**2.) REPORT FROM CHAIR**

Mr. Sanders stated he was honored to be a part of the 10<sup>th</sup> Annual Aviation Career Day at VNY. He Stated 1,500 high school students from the Valley and surrounding areas attended.

Mr. Sanders asked if TWC is a sub-tenant of Signature.

Mr. Romo stated yes. He stated he believes the sublease with TWC if there is an ownership transfer they still need to process an assignment of the sublease which is then subject to a re-consent through Signature, the master tenant. He stated it is still too early to tell.

**Working Group Reports – Discussion/Action**

Mr. Merkin of the Outreach Working Group had nothing new to report but advised it was time to meet with Ms. Sanchez to discuss possible future outreach efforts.

Mr. Oeland of the Beautification Working Group stated he has sent a letter to the City regarding the tumbleweed issue on Roscoe Boulevard.

Mr. Silver of the Noise Issues Working Group stated the noise violation fines in the last three years up to 2013 were only \$750.00. He stated he needs the current report for year ending 2014.

Mr. Williams of the Helicopter Noise Issues Working Group handed out a flyer regarding options for reporting helicopter noise. The three options will be up and running starting March 31, 2015 to March 2016. (flyer attached)

Ms. Goodfellow of the Boots on the Ground Working Group had no update.

Ms. Goodfellow had attended the Noise Symposium this year and briefed the members on her experience. (Notes attached)

Mr. Rankell of the Membership Working Group stated he is trying to fill the vacancy from the Mayor's Office and asked the members for nominations from CD7 to fill that vacancy as well.

### 3.) BOAC AGENDA ITEMS CONCERNING VNY

Mr. Romo discussed the agenda items for the BOAC Meeting on March 12, 2015.

1. [RESOLUTION NO. - Fifth Amendment to Contract DA-4497 with Anderson & Kreiger, LLP: For legal services to assist Los Angeles World Airports and the City Attorney concerning advisory and litigation counsel services for federal regulatory law and related matters for a total cost of \\$1,750,000](#)

PURPOSE: Authorize a Fifth Amendment to Contract DA-4497 with Anderson & Kreiger, LLP for advisory and litigation counsel services in connection with federal regulatory laws and related matters, increasing the contract amount by \$750,000.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; approve said Fifth Amendment to Contract DA-4497 increasing the contract amount by \$750,000; authorize the Executive Director to execute said Fifth Amendment upon the approval as to form by the City Attorney and upon approval by the City Council; and further find that pursuant to Charter Section 371(e)(10) competitive bidding for this work would be undesirable, impractical or impossible. (Raymond Ilgunas, 424-646-5010)

2. [RESOLUTION NO. - Tenth Amendment to Contract DA-4159 with Kaye Scholer LLP: To increase contract amount for legal services relating to federal regulatory and litigation matters for a total cost of \\$12,585,000](#)

PURPOSE: Authorize a tenth amendment to Contract DA-4159 with Kaye Scholer, LLP for legal services relating to federal regulatory and litigation matters, increasing the contract amount by \$5,425,000.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; approve the Tenth Amendment to Contract DA-4159 to increase the contract amount by \$5,425,000; authorize the Executive Director to execute said Tenth Amendment upon approval as to form by the City Attorney and upon approval by the City Council; further find that, pursuant to Charter 371(e)(10), competitive bidding for this work would be undesirable, impractical or impossible; and authorize the appropriation of funds in the amount of \$5,425,000 from the Airport Revenue Fund to cover Los Angeles World Airports litigation costs through Fiscal Year end 2014-2015. (Raymond Ilgunas, 424-646-5010)

4. [RESOLUTION NO. - Second Amendment to Contract DA-4718 with Parker, Milliken, Clark, O'Hara & Samuelian: To extend the contract by one \(1\) year to March 31, 2016 for legal services related to Los Angeles World Airports' \(LAWA\) receipt of a Notice of Violation regarding LAWA owned/operated underground storage tanks and related regulatory compliance matters](#)

PURPOSE: Authorize a Second Amendment to Contract DA-4718 with Parker, Milliken, Clark, O'Hara & Samuelian for legal services related to LAWA's receipt of a Notice of Violation regarding LAWA owned/operated underground storage tanks and related regulatory compliance matters, extending the contract by one (1) year to March 31, 2016.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; approve the Second Amendment to Contract DA-4718 extending the contract by one (1) year to March 31, 2016; authorize the Executive Director to execute said Second Amendment upon approval as to form by the City Attorney; and further find that, pursuant to Charter Section 371(e)(10), competitive bidding for this work would be undesirable, impractical or impossible. (Raymond Ilgunas, 424-646-5010)

7. [RESOLUTION NO. - Award a five \(5\)-year Contract to Standard Signs, Inc.: For specialized airfield signs and replacement parts at Los Angeles World Airports for a cost not to exceed \\$1,950,000 over the term](#)

PURPOSE: This will ensure the continuing capability to repair and replace airfield signs when necessary and without any delay.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article III Class 1(4) of the Los Angeles City CEQA Guidelines; approve award of a five (5)-year contract to Standard Signs, Inc., for specialized airfield signs and replacement parts for amounts not to exceed \$1,500,000 at Los Angeles International Airport, \$350,000 at LA/Ontario International Airport, \$100,000 at Van Nuys Airport, and an overall amount not to exceed \$1,950,000; and authorize the Executive Director to execute said contract upon approval as to form by the City Attorney and upon approval by the City Council. (David Shuter, 424-646-5111)

9. [RESOLUTION NO. - Join City of Los Angeles Contract 59104 and Award a Contract to Plumbing and Industrial Supply Company: To provide plumbing supplies for Los Angeles International Airport and Van Nuys Airport, for a combined overall amount not to exceed \\$1,530,000](#)

PURPOSE: Establish a contract for plumbing supplies to be used at Los Angeles International Airport and Van Nuys Airport.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act

(CEQA) pursuant to Article III Class 1(4) of the Los Angeles City CEQA Guidelines; approve joining the City of Los Angeles Contract 59104 with Plumbing and Industrial Supply Company and awarding a three (3)-year contract for plumbing supplies for an overall amount not to exceed \$1,500,000 at Los Angeles International Airport and an overall amount not to exceed \$30,000 at Van Nuys Airport and a combined overall amount not to exceed \$1,530,000; and authorize the Executive Director to execute said contract upon approval as to form by the City Attorney. (David Shuter, 424-646-5111)

11. *RESOLUTION NO. - Award a three (3)-year Contract to both RS&H and Leigh Fisher: To provide airport planning professional services for various projects at Los Angeles World Airports for annual costs of \$1,500,000 and \$750,000, respectively*

PURPOSE: Provide professional airport planning services to Los Angeles World Airports to prepare concept and project definition plans for proposed projects and initiatives. Both professional services contracts will also provide as-needed resources for airport planning, modeling, and technical analyses of airport improvements.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; further find that the work can be performed more economically or feasibly by an independent contractor than by City employees; further find pursuant to Administrative Code Section 10.15(a)(10) under the circumstances presented that the professional and technical services sought in this contract are such that the use of competitive bidding would be undesirable; further find that the Request for Proposal process used in the competitive award process satisfies the requirements of Administrative Code Section 10.17 and is compatible with the City's interests; approve the award of two (2) separate three (3)-year Contracts to RS&H and Leigh Fisher for airport planning professional services; and authorize the Executive Director to execute said contracts with upon approval as to form by the City Attorney. (Cynthia Guidry, 424-646-7690)

13. *RESOLUTION NO. - Three (3)-year Memorandum of Understanding with the City of Los Angeles, Department of City Planning: To provide interdepartmental input and review in connection with processing and implementation of the LAX Landside Access Modernization Program and other entitlement approvals for Los Angeles International Airport and Van Nuys Airport, for a total cost of \$900,000*

PURPOSE: Enter into a cooperative agreement between Los Angeles World Airports and the City of Los Angeles, Department of City Planning (DCP) to facilitate efficient and expedited approvals and entitlements from the DCP.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; approve a three (3)-year Memorandum of Understanding with the Department of City Planning to provide interdepartmental input and review in connection with the processing and implementation of the LAX Landside Access Modernization Program and other entitlement approvals for Los Angeles International Airport and Van Nuys Airport for proposed projects for a total cost of \$900,000; and authorize the Executive Director to execute said Memorandum of Understanding upon approval

as to form by the City Attorney. (Cynthia Guidry, 424-646-7690)

14. *RESOLUTION NO. - First Amendment to Contract DA-4901 with Ross & Baruzzini, Inc.: To increase funding by \$5,758,000 for a total not to exceed \$9,258,000, for project management and as-needed related services on information technology projects at Los Angeles World Airports*

PURPOSE: Provide additional funding for Contract DA-4901, to continue Information Technology project management, program control support, and as-needed related services on IT projects.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; further find that the work can be performed more economically or feasibly by an independent contractor than by City employees; approve the First Amendment to Contract DA-4901 to increase funds in the amount of \$5,758,000 for a total not-to-exceed amount of \$9,258,000; and authorize the Executive Director to execute said First Amendment upon approval as to form by the City Attorney. (Dominic Nessi, 424-646-5001)

20. *RESOLUTION NO. - Appropriation and Reallocation of Funds in Fiscal Year 2014-2015 Los Angeles World Airports Operating Budget: To appropriate new funds and transfer previously budgeted funds between specified commitment items*

PURPOSE: Add new funds to the Operating Budget due to larger than expected utility and litigation costs and reallocate surplus funds within Los Angeles World Airports' Operating Budget to align the budget with expected spending over the remainder of the fiscal year.

RECOMMENDATIONS: Adoption of the Report requesting that the Board of Airport Commissioners find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; approve the appropriation of additional funds and the reallocation of surplus or available funds to selected commitment items in Los Angeles World Airports' Fiscal Year 2014-2015 Operating Budget; and authorize the Executive Director to complete the fund appropriation and transfers. (Ryan Yakubik, 424-646-5056)

All of the items were approved.

#### **4.) PUBLIC COMMENT – NON-AGENDA ITEMS - Discussion**

Ms. Natalie Arazi, member of the public and 1<sup>st</sup> Vice President of the Lake Balboa Neighborhood Council and Chair of the Lake Balboa Neighborhood Council Airport Noise Ad-Hoc Committee, made comments regarding the early turn issue. (Statement attached)

#### **5.) NEW BUSINESS**

No items were discussed.

#### **6.) OLD BUSINESS**

##### **A. Early Turns (Ad-Hoc Committee) Update by Don Schultz – Discussion/Action**

Mr. Schultz stated the issue is aircraft making Early Turns on take offs of prop aircraft going to the south when they should be going over the Basin. Mr. Schultz thanked Ms. Margheritis for meeting with him and allowing him to listen to the Van Nuys Tower over the Automatic Terminal Information Service (ATIS) in her car. He asked what can they do about this issue and they are aware that Mr. Romo cannot control the aircraft once they have left the ground, it is the FAA. He stated Ms. Margheritis had a discussion with the VNY Tower Manager and the Manager advised her if her bosses advise her to add some information about the early turns to the ATIS, she would not have a problem doing it. Mr. Schultz also thanked Mr. Tatro because he is working on meeting with Hawthorne FAA to address early turn issues and what can be put on the ATIS. He stated all the pilots use the ATIS. He stated they will wait for the Early Turn Issues Resolution at the May BOAC Meeting before moving forward.

Mr. Romo stated in the May BOAC Meeting there will be a Management Report, not a Resolution regarding the Early Turns. He stated from the Management Report they believe will be a request from Commissioner Telles for staff to prepare a report to be acted on by the BOAC at a subsequent meeting.

Mr. Silver, Mr. Schultz, Mr. Romo, Mr. Oeland, Mr. Williams, and Mr. Tatro further discussed this issue.

Mr. Craig Welzbacher, member of the public, handed out copies of the LA Daily News article titled Lake Balboa residents angry over increased propeller noise near Van Nuys Airport and the two Motions presented by Councilmember Nury Martinez regarding the Early Turn issue and enforcement of the current noise and abatement programs at VNY. He also handed out the list of Flight Schools around and using VNY. (All documents attached)

#### **7.) EMERGENCY ITEMS SINCE POSTING OF AGENDA – Discussion/Action**

No items were discussed.

#### **8.) ADVISORY COUNCIL MEMBERS' COMMENTS – NON-AGENDA ITEMS**

Mr. Silver stated any new rules that are put into place that restrict the airport to not be put in place without following FAA procedures will result in failure unless they look to legislators. He stated this is sometimes better than going strictly to the FAA.

Ms. Delle Donne stated she was impressed with the ACD event.

Mr. Williams stated he will be absent at the next CAC Meeting on May 5, 2015.

Ms. Goodfellow asked Mr. Romo about the Base Net site proposal selection.

Mr. Romo stated the award of the Base Net site will be selected in the late summer at earliest.

Mr. Parker stated the International Special Olympics will be held in Los Angeles from July 25-August 2, 2015.

Mr. Merkin thanked Councilmember Martinez for the both the Motions. He also stated the 30-day report request from the Councilmember in the Motions should be revised since the early turn issue will now be addressed at the May BOAC Meeting which is over 30-days as stated in the Motions.

Mr. Merkin also mentioned the possible closure of Santa Monica Airport.

Mr. Rankell stated the ACD event was fantastic.

Mr. Rankell stated on Friday he noticed a change in the Burbank Airport arrivals and submitted a question on Burbank Airport's website and received an email response on Monday and phone call back when he asked another question. He stated there is a lack of community response at VNY. He asked Mr. Tatro to add more staff to VNY Noise Office in order to address this issue.

Mr. Rankell stated he is impressed by Councilmember Martinez for the Motions and thanked Ms. Levitan.

Mr. Rankell also stated Santa Monica Airport will factor into this with the possible closure in the future and that these problems will be magnified.

**9) ADJOURNMENT:**

8:09 p.m.