

Airline Flight Notification Form

As LAX continues to develop its infrastructure, it is imperative that the Airport plans in advance for changes to flight operations that may have an impact on the capacity of the Airport's facilities both airfield and terminal, or have the potential to draw media or political attention. To aid in this planning effort, the Airline Notification form has been developed as a tool to enable air carriers and their corporate offices to make early notifications to LAX Airport Operations of new or modified plans to flight operations. The information is intended for use in the assessment of our readiness for the proposed operation and to enable us to make necessary changes to the operating environment to facilitate the operation.

Confidentiality of the information received shall be maintained within LAWA until the release is authorized by operating air carrier.

Completing the Form

Air carriers are requested to complete and submit the above form as early as possible. The form is intended to capture significant enhancement to flight schedules involving new/changed routes, change to aircraft equipment, charter operations, or seasonal operations.

In the determination of a reportable enhancement or change to flight operations, following are some criteria that may be considered:

1. Adding direct service to a new city
For example: A new city pair to/from LAX
2. Dropping direct service to a city
For example: No flight service to the city
3. A significant increase in weekly frequency of a currently operating flight
For example: an increase of 200% or more particularly for international flights
4. A significant decrease in weekly frequency
For example: a decrease of 20% or more.
5. Permanent or extended (more than two weeks) change in aircraft utilization especially when the aircraft are from different aircraft design groups.
For example: B747-400 replaced by either an A380 or B767.
6. An increase of aircraft based at the Airport by 100% or more.
For example: an increase in aircraft RON at LAX
7. Any other activity deemed significant by the air carrier.

If necessary, requests for confidentiality may be indicated in the 'remarks/comment' box of the above form. Information received via the notification form will be acknowledged within a week of receipt.

For further questions or clarifications please contact Terminal Landside Manager at 424-646-8251.

AIRLINE FLIGHT INFORMATION NOTIFICATION

SUBMITTED BY AIR CARRIER : _____ **ON DATE :** _____

LOS ANGELES WORLD AIRPORTS
ATTN: BARRY RONDINELLA, DIRECTOR OF AIRPORT OPERATIONS
Email: brondinella@lawa.org
 7333 WORLD WAY WEST, 4TH FLOOR
 LOS ANGELES, CA 90045

CONFIDENTIAL: YES NO

This communication is to advise LAX Airport Response Coordination Center (ARCC) of _____ proposed operations at LAX.

TERMINAL		EFFECTIVE DATE					
		END DATE (IF APPLICABLE)					
OPERATION CATEGORY	NEW OPS		CHANGED OPS				
	SUSPENDED OPS						
PROPOSED CITY PAIR	DOMESTIC		INTERNATIONAL				
	ORIGIN						
	DESTINATION						
	INTERMEDIATE POINTS						
PROPOSED EQUIPMENT	CURRENT AIRCRAFT TYPE						
	PROPOSED AIRCRAFT TYPE						
OPERATION TYPE (CHECK THE APPROPRIATE TYPE OF OPERATION)							
		CHARTER	CARGO	FERRY			
		SCHEDULED (Passenger)	SEASONAL	SINGLE USE			
		OTHER					
PROPOSED SCHEDULE OF OPERATION (Please obtain LAWA template for ongoing flight operations: call 424-646-5292)							
DAY/DATE	AIRCRAFT	ORIGIN	ARR FLT	ETA	DEP FLT	ETD	DESTINATION
		PARKING REQUESTED - GATE (ARR):					
		- GATE (DEP):					
AIRFIELD BUS REQUIREMENTS <i>(for non-schedule Operations)</i>		RON AT LAX -- YES NO		AIRCRAFT PARKING - YES NO			
CREW:	YES NO	SCHEDULED MEDIA RELEASE (Date)		CONTACT PERSON (Name/Phone/Email)			
PAX:	YES NO	_____		_____			
ADA REQUEST:	YES NO	_____		_____			
EVENT PLANNING (Forms may be accessed at http://www.lawa.org/tenants411/default.aspx?id=4504)							
EVENT PLAN INVOLVED	EVENT FORM SUBMITTED	Point of Contact for Event: (Name/Phone/Email)					
YES NO	YES NO						
REMARKS/COMMENTS							